

GUIDELINES FOR VIRTUAL ADMISSION

In view of the Covid-19 pandemic situation, any student allotted to College of Engineering, Cherthala, who cannot take admission physically as per the schedule announced by CEE can take virtual admission as per the IHRD circular dated 26/10/2020 at the reporting centres listed in the circular. The circular is published on the college website. The students who have taken virtual admission through the listed reporting centres should follow the instructions below in addition to the guidelines mentioned in the circular.

Send the scanned copy of original documents listed below to office@cectl.ac.in as a single ZIP file with file name : < **Name of the Student**>__ **documents.zip**

Subject must contain the branch to which admission is taken and the centre from which admission is taken .

Documents should be in **pdf/jpg** format

List of documents

NO	DOCUMENT PARTICULARS	FILE NAME FILE TYPE
1	ALLOTMENT MEMO	
2	ORIGINAL MARKLIST OF +2/HIGHER SECONDARY	
3	PROOF OF DATE OF BIRTH	
4	TRANSFER CERTIFICATE & COURSE & CONDUCT CERTIFICATE FROM THE INSTITUTION LAST ATTENDED DOC3	pdf/jpg
5	RECEIPT OF FEE REMITTED TO CEE	
6	PROOF OF ONLINE PAYMENT OF FEE MADE ON SBI COLLECT.	
7	Under taking by student & parent stating that Originals will be submitted to the college later.	
8	ID CARD of the student (Aadhar or similar documents)	
9	Community and Income certificate for SC/ST/OEC students	
10	Receipt of certificates submitted to the Virtual Admission Centre	

Sd/-

PRINCIPAL