

Office Order

The Statutory committees and charges for various committees of the institution for the academic year 2023-24 are constituted as below:

Academic in-charge : Prof. Manilal D.L Associate Prof., CS Dept
1st year Academic Coordinator : Smt Sarakutty K J, Associate prof., Applied Science Dept

HODs

Computer Science & Engineering : Dr. Priya S
Electronics & Communication Engineering : Dr. Ashok Kumar T
Electrical & Electronics Engineering : Smt. Eliswa Laiju
MCA : Sri. Manilal D L
Applied Science : Smt. Sarakutty K.J
General Engineering : Sri Varghese M P

AICTE Liaison Officers : Smt Anitha M A, Assistant Prof., CS Dept.
Smt. Anisha Mohammed, Assistant Prof., EC Dept.

KTU Liaison Officer : Smt.Swapna P P, Assistant Prof., EC Dept. (Assistance will be provided by Smt Liji, Jr. System Analyst)

NBA Coordinator : Dr.Ashok Kumar T., HOD EC Dept

NSS Programme Officer : Sri.Priyakumar T N, Associate prof., Applied Science Dept

Senate Advisor : Sri.Priyakumar T N, Associate prof., Applied Science Dept

Arts Coordinator : Smt. Anisha Mohammed, Assistant Prof. EC dept.

Sports Coordinator : Sri. Sreekumar K, Assistant Prof., EC Dept.

Magazine Staff Editor : Smt. Janu R Panicker, Assistant Prof., CS Dept.

PTA Secretary : Sri.Sreekumar K, Assistant Prof., EC Dept

IEEE SB Counsellor : Sri.Sreekumar K., Assistant Prof., EC Dept

Tech Fest Coordinator : Smt. Anitha M A, Assistant Prof., CS Dept.

College Council:

1. Dr Jaya V L, Principal
2. Sri. Manilal D.L., Academic in-charge (Convener)
3. Dr. Priya S, HOD CS Dept
4. Dr. Ashok Kumar T, HOD EC Dept.
5. Smt. Elizwa Laiju, HOD EE Dept
6. Smt. Sarakutty K J, HOD AS Dept and 1st year Academic Coordinator

7. Sri M. P Varghese, General Engineering HOD, Bus in-charge
8. Sri. Priyakumar T N, Senate Advisor & NSS Programme Officer
9. Sri Sreekumar K, PTA Secretary
10. Smt. Anitha M A, Assistant Prof., CS Dept.
11. Smt. Laghima P.M, Assistant Prof., EC, IQAC coordinator
12. Smt. Anila K S, Librarian Gr I
13. Smt Bindu D, Administrative Assistant
14. Senate Chairperson
15. Special invitees as needed (no voting rights)

Anti-Ragging Committee

1. Principal (Chairman)
2. Sri.Priyakumar T N, Associate Prof in Maths (Convener)
3. Panchayat President
4. Circle Inspector, Cherthala
5. Sri.Jayakumar, Staff reporter Mathrubhumi
6. HOD, EC Dept
7. HOD, CS Dept
8. HOD, EEE Dept
9. HOD, MCA Dept
10. HOD, General Dept
11. HOD, AS Dept
12. Smt. Jessy Abraham, Trade Instructor, Grade II
13. Smt Reena Manuel, Senior Superintendent
14. Arun Nair (S1 AD)
15. Fathima Thasnim N N (S1 EC)
16. Aadith Riby (S1 CS B)
17. Vaishnavi B R (S1 CS A)
18. Felishya Francis (S5 CS A)
19. Ann Mariya Joseph (S3 EC)
20. Arun Peter Jose (S5 EEE)
21. Saketh K (S7 CS)

Anti-Ragging Squad

1. Smt.Sarakutty K.J. ,HOD Applied Science Dept(Convener)
2. Smt. Suja N Thomas., Assistant Prof. In Maths
3. Smt.Anitha M A, Assistant Prof., CS Dept
4. Smt.Laghima P M, Assistant Prof., EC Dept
5. Sri.Roopesh K K., Librarian Gr.III
6. Sri.Santhosh A J, Trade Instructor Mechanical Dept

Anti Narcotics Club

1. Principal
2. Smt. Anisha Mohammed, Assistant Prof., EC (Convener)
3. Smt. Janu R Panicker, Assistant Professor CS
4. Sri. Akhil S, Assistant Professor ME

5. Sri. Nikhildev C K, Assistant Professor ME
6. Sri Rajesh C D, Head Clerk
7. Sri. Abhilash K V, S7 CS
8. Smt. Surya S, S5 EC
9. Sri. Subin Mathew S5 CS

College Sports Council

1. Principal, Chairman
2. Sri Sreekumar K, Assistant Prof. EC (Convener)
3. Sri. Priyakumar T N, Senate Advisor
4. Smt. Anisha Mohammed, Assistant Prof., EC Dept
5. Sri. Nikhil Dev C K, Assistant Prof., Mechanical Dept.
6. Sri Santhosh A J , Trade Instructor Mechanical Dept
7. Sri Rajesh C D, Head Clerk
8. Sports secretary, Senate

Student grievance and appeal committee / Grievance redressal committee

1. Principal (Chairman)
2. Smt. Sarakutty K J, Asso Prof Applied Science Dept(Convener)
3. Sri. Manilal D.L., Academic in-charge
4. Smt Ajithakumari P, Demonstrator EC Dept.
5. Chairperson, Senate

Examination Committee

1. Sri. Muhammed Illyas H, Assistant Prof. CS Dept.(Convener)
2. Sri Sreekumar K, Assistant Prof. EC (Internal Exams)
3. Sri M. P Varghese, Assistant Prof., GE Dept.
4. Sri. Sunith C.K, Assistant Prof. EC Dept.
5. Smt. Jincy Showri, Assistant Prof. CS Dept.
6. Sri. Sarath Prakash, Assistant Prof. Mechanical Dept.
7. Smt. Vishanthi V P, Assistant Prof. EC Dept.
8. Smt. Rohitha R, Assistant Prof. CS Dept.
9. Smt. Sunitha P. S, Office Assistant

Career Guidance & Placement Cell (CGPU)

1. Smt. Eliswa Laiju, Assistant Prof., EE Dept. (Placement Officer)
2. Smt. Anisha Mohammed, Assistant Prof., EC Dept.
3. Smt. Vimal Vinod, Assistant Prof. , CS Dept
4. Smt. Jishamol L, Assistant Prof., EC Dept.
5. Smt. Jasmine Joseph, Assistant Prof. CS Dept.

Entrepreneurship Development Cell (ED Cell) / Institution Industry Cell

1. Sri. Muhammed Ilyas, Assistant Prof. , CS Dept(Convener)
2. Sri. Sunith C K, Assistant Prof. EC Dept.
3. Smt. Anjali T H, Assistant Prof., EE Dept

Disciplinary Action Committee

1. Dr.AshokKumar T., Asso Prof EC Dept (Convener)
2. Dr.Priya S., Asso Prof CS Dept

3. Prof. Sarakutty K J, Associate Prof. Applied Science Dept
4. Smt. Anisha Mohammed, Assistant Prof., EC Dept.
5. Smt. Janu R Panicker, Assistant Professor CS Dept.
6. Smt. Suja N Thomas, Assistant Prof. Applied Science Dept.
7. Sri. George C Karamel, Demonstrator EC Dept.

Anti-Sexual harassment and Womens Forum

1. Dr. Priya S, Prof. CS Dept, (Presiding Officer)
2. Sri. Manilal D.L. , Academic Coordinator
3. Dr. AshokKumar T., Asso Prof EC Dept
4. Sri Priyakumar T N, Associate Professor Applied Science Dept
5. Smt.Suja N.Thomas, Assistant Prof Applied Science Dept
6. Smt. Anila K S, Librarian Gr I
7. Smt. Jessy Abraham, Trade Instructor Electrical Dept
8. Smt. Rejila Kumari R. Head Clerk
9. Final Year Class representatives

Students Welfare Committee

1. Smt. Anitha M.A., Assistant Prof. , CS Dept (Convener)
2. Smt. Laghima P M, Assistant Prof., EC Dept
3. Smt.Alphonsa K A., Assistant Professor AS Dept
4. Smt. Anjali T H, Assistant Prof., EE Dept
5. Smt. Jessy Abraham, Trade Instructor
6. Vice chair person, Senate

Internal Quality Assurance Cell (IQAC/IAC)

1. Dr Jaya V L, principal (Chairperson)
2. Smt. Laghima P M, Assistant Prof. , EC Dept., (IQAC/IAC Coordinator)
3. Sri. Manilal D L, Associate Prof. CS Dept
4. Smt.Aneesha Mohammed , Assistant Prof. , EC Dept
5. Smt. Elizwa Laiju, Assistant Prof. , EE Dept
6. Smt Anitha M A., Assistant Prof. , CS Dept
7. Smt Janu R Panicker., Assistant Prof. , CS Dept
8. Smt.Sarakutty K.J., Associate Prof. Applied Science Dept
9. Smt. Anjali T H., Assistant Prof. , EE Dept
10. Sri.Jayakrishnan R, Assistant Prof. , CS Dept (Alumni)
11. Sri. Rajesh C D, Head Clerk

External Members

12. Dr Jobymol Jacob, Professor, CE Poonjar, Management Representative
13. Panchayath President(Member from local community)
14. Sri Bijukumar P K, Director , Infra Elevation Pallippuram (member from Industry)

The Internal Audit will be conducted by the members 2-7 as above.

Executive Committee of PTA

1. Principal (President)
2. Parent (Vice President)
3. Sri Sreekumar K (Secretary)
4. Parent (Joint Secretary)
5. Beena Jacob, Treasurer (no voting rights)
6. Parents- 10 members
7. Prof. Manilal D L
8. Dr Ashok Kumar T
9. Dr Priya S
10. Smt. Eliswa Laiju
11. Prof. Sarakutty K J
12. Prof. Priyakumar T N

Executive Committee of Alumni Association

1. Smt.Janu R Panicker, Assistant Prof. , CS Dept (Convener)
2. Smt.Greenishma N Gopal, Assistant Prof. , CS Dept
3. Smt.Sreekumar K., Assistant Prof. , EC Dept
4. Sri Priyakumar T N, Associate Professor Applied Science Dept
5. Smt.Sarakutty K.J, Associate Prof. Applied Science Dept
6. Smt. Elizwa Laiju,, Assistant Professor in EE
7. Alumni - 6 members

Website Updation and Campus Management System

1. Dr.Priya S,HOD CS Dept
2. Smt.Laghima P M. Assistant Professor EC Dept
3. Sri.Dickson, Assistant Professor EE Dept
4. Smt. Vishnupriya G S, Assistant Prof CS Dept
5. Smt.Alphonsa K A., Assistant Professor AS Dept
6. Sri .Ajitkumar, Junior System Analyst
7. Smt Liji Jose, System Analyst

Bhoomitra Sena/ECO Club

1. Smt. Sarakutty K.J, Associate Prof. Applied Science Dept(Convener)
2. Sri .Santhosh A J, Trade Instructor, Mechanical Dept
3. Sri.Jayakrishnan, Assistant Prof in CS Dept
4. Smt.Alphonsa K A., Assistant Professor AS Dept
5. Smt.Jessy Abraham, Trade Instructor

Institution Level Purchase Committee

1. Dr Jaya V L, Principal (Chairman)
2. HOD EC(Convener)
3. HOD CS Dept
4. HOD Applied Science Dept
5. HOD Mechanical Dept
6. HOD Electrical Dept
7. HOD MCA
8. Librarian Grade I

9. Smt. Beena Jacob, Head Clerk

Technical Committee (Purchase)

1. Dr Jaya V L, Principal (Chairman)
1. HOD EC Dept(Convener)
2. HOD CS Dept
3. HOD Applied Science Dept
4. HOD Mechanical Dept
5. HOD Electrical Dept
6. HOD MCA
7. Sri. Muhammed Illiyas, Assistant Prof CS Dept
8. Sri. George C Karamel, Demonstrator, EC Dept
9. Smt.Anila K.S., Librarian Grade I
10. Sri.Ajit Kumar S., System Analyst
11. Smt.Beena Jacob, Head Clerk

Department Association: Faculty in Charges

EC – Sri Sreekumar K.,
CS – Smt.Anitha M A
EE – Smt.Eliswa Laiju

Internal Compliant Committee

1. Smt.Sarakutty K.J., Associate Prof Applied Science Dept (Convener)
2. Prof.Manilal D.L.,Associate Prof. CS Dept
3. Sri.Varghese M.P., Assistant Prof Mechanical Engineering Dept
4. Smt.Anisha Mohammed, Assistant Prof EC Dept
5. 3 student representatives S5(CS,EC,EE)

SC/ST Committee

1. Smt.Janu R Panicker, Assistant Prof. , CS Dept (Convener)
2. Dr.Priya S,HOD CS Dept
3. Smt. Swapna P P, Assistant Prof EC Dept
4. Smt.Anitha M.A., Assistant Professor in CS Dept
5. Smt.Alphonsa K A., Assistant Professor AS Dept
6. Smt. Shifana A N, Assistant Prof GE Dept

Write off committee

1. Dr. Ashok Kumar T (Chairman)
2. Sri. Varghese M P
3. Smt. Eliswa Laiju
4. Sri George C Karamel
5. Sri Ajit Kumar S
6. Smt. Beena Jacob

Library advisory committee

1. Principal (Chairman)
2. Librarian (Convener)
3. Academic in-charge
4. HOD EC Dept
5. HOD CS Dept
6. HOD EE Dept
7. Sri. Sunith C K, Assistant Prof. in EC

Hostel Committee

1. Principal
2. Prof Priyakumar T N , Associate Prof Applied Science Dept (Warden and Convener)
3. Prof. Manilal D L, Associate Prof. CS Dept
4. Smt. Swapna P P, Assistant Prof, EC Dept
5. Smt. Ajitha kumari P, Demonstrator, EC Dept
6. Smt Jishmol L, Assistant Professor EC Dept, Resident Tutor for Girls Hostel
7. Sri Nikhil Dev C K , Assistant Prof Mechanical Dept Resident Tutor for Mens Hostel (MH 1)
8. Sri Dickson Varghese, Assistant Prof EE Dept Resident Tutor for Mens Hostel ((MH 2)
9. Sri Amal Satheesan , Tradesman EE Dept Resident Tutor for Mens Hostel (MH 2)
10. Sri Jayakrishnan R, Assistant Professor CS Dept Resident Tutor for Mens Hostel ((MH 3)
11. Sri. Sarath Prakash, Assistant Prof Mechanical Dept Resident Tutor for Mens Hostel (MH 4)
12. PTA Joint Secretary (parent)

Bus Committee

1. Principal
2. Sri.Sreekumar K., Assistant Prof EC Dept and PTA Secretary(Convener)
3. Sri.Varghese M.P., Assistant Prof Mechanical Engineering Dept
4. Sri.Priyakumar T.N. Associate Prof Applied Science Dept and Senate Advisor
6. Sri Santhosh A J, Trade Instructor, Mechanical Dept
5. Sri Rajesh C D, Head Clerk
6. Smt Beena Jacob, Head Clerk

Canteen Committee

1. Prof. Manilal D L- Convener
2. Prof. Priyakumar T N
3. Sri. Rupesh K K
4. Smt. Anisha Muhammed
5. Sri M P Varghese
6. Sri Rajesh C D

Time Table Committee

1. Smt.Laghima P M., Assistant Professor EC Dept
2. Smt.Jasmine Joseph, Assistant Professor in CS Dept
3. Smt.Riya Augustine, Assistant Prof. , EE Dept
4. Smt.Suja N Thomas, Assistant Prof. Maths
5. Sri. Sarath Prakash, Assistant Prof Mechanical Dept

Faculty and staff grievance redressal Committee

1. Dr Jaya V L (Chairman)
2. Prof. Manilal D L
3. Dr.Ashok Kumar T
4. Smt.Suja N.Thomas, Assistant Prof Applied Science Dept
5. Sri. George C Karamel, Demonstrator, EC Dept.
6. One official of the University

Master plan Committee

1. Dr Jaya V L, Chairman
2. Prof. Manilal D L- Convener
3. Prof. Priyakumar T N
4. Smt. Anitha M A
5. Smt. Elizwa Laiju
6. Sri Rajesh C D

Staff Advisors

- S1 CS - Smt Anitha M A, Asst Prof CS Dept
Smt Judy Ann Joy, Asst Prof CS Dept
Smt Shabana H, Asst Prof CS Dept
- S1 AD - Smt Vishnupriya G S, Asst Prof CS Dept
Smt Rohitha R, Asst Prof CS Dept
- S1 EC - Smt Laghima, Asst Prof EC Dept
Smt Jishamol L, Asst Prof EC Dept
- S1 EE - Smt Riya Augustine, Asst Prof EE Dept
Smt. Shifana A N, Asst Prof GE Dept
- S3 CS - Smt Fathima N A, Asst Prof CS Dept
Smt Sikha Sasidharan, Asst Prof CS Dept
- S3 EC - Smt ANISHA MOHAMMED, Asst Prof EC Dept
- S5 EC - Sri SREEKUMAR K, Asst Prof EC Dept
Smt MEERA THAMPI, Asst Prof EC Dept
- S5 EE- Sri DICKSON VARGHESE, Asst Prof EE Dept
S5 CS - Smt JANU R PANICKER, Asst. Prof Applied Science Dept
Sri JAYAKRISHNAN R, Asst Prof CS Dept
- S7 EC - Smt SWAPNA P P Asst Prof EC Dept
Smt VISANTHI V P, Asst Prof EC Dept
- S7 CS- Sri MUHAMMED ILIYAS H, Asst Prof CS Dept

Smt VIMAL VINOD, Asst Prof CS Dept

S7 EE - Smt Elizwa Laiju, Asst Prof EE Dept

S1 MCA- Smt. Lakshmi R Nair, Assistant Prof CS Dept
Smt. Arun Betty A S, Assistant Prof CS Dept

S3 MCA- Sri. Muhammed Illiyas, Assistant Prof CS Dept
Smt. Rakhi R, Assistant Prof CS Dept

Valuation Camp Officers : Sri.Priyakumar T.N., Associate Prof Applied Science Dept
Smt. Sarakutty K.J, Associate Prof Applied Science Dept

Ezygo App Coordinator : Smt. Anitha M A, Assistant Prof CS Dept

Staff Club Secretary : Smt. Ajithakumari P, Demonstrator EC Dept.

Staff Amenities Club : Sri Manilal D L, Associate Prof. CS Dept
Smt.Rejila Kumari, Head Clerk

Furniture charges : Sri.Varghese M.P., Assistant Prof Mechanical Dept
Sri.Santhosh A.J,Trade Instructor Mechanical Dept

Seminar Hall Custodian : Sri.Santhosh A.J,Trade Instructor Mechanical Dept

College Bus Charges : Sri.Sreekumar K., Assistant Prof EC Dept
Sri.Varghese M.P., Assistant Prof Mechanical Dept

CSI SB Coordinator : Sri Jayakrishnan R, Assistant Prof CS Dept

Chief Warden (Girls & Boys Hostel) : Sri.Priyakumar T.N., Associate Prof Applied Science Dept

Institution Innovation Council : Sri. Manilal D L, Associate Prof. CS Dept (Nodal Officer)
Smt. Swapna P P, Assistant Professor EC Dept
Smt. Elizwa Laiju, Assistant Prof. , EE Dept

YIP Nodal Officer : Sri. Muhammed Illiyas, Assistant Prof CS Dept

Connect Career Campus (CCC) NO : Smt. Elizwa Laiju, Assistant Prof. , EE Dept



Principal